

Volunteer No. : _____

VOLUNTEER IDENTIFICATION						
Last name		Surname at birth		First Name		Middle name
Civic number		Street		Apt.	City	Province
Telephone (home)		Telephone (cell)		Telephone (work)		Extension
Email		Driver's Licence No. (File No.)		Expiry date (YYYY/MM/DD)		
Do you drive standard Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you have any licence restrictions ? _____ No <input type="checkbox"/>	Province issuing license	Group/Company organizing your evening with Operation Red Nose, if applicable			
Name of your insurance company (mandatory for escort drivers)			Policy No.		Expiry date (YYYY/MM/DD)	

VOLUNTEER DUTIES YOU ARE INTERESTED IN Escort driver Driver Navigator Other: _____

DECLARATION

CRIMINAL OFFENCE(S)

- I have not been convicted of a criminal offence in Canada or elsewhere or, if I have been convicted of a criminal offence, I have obtained a pardon.
 I have been convicted, in Canada or elsewhere, of one or more criminal offences.

PENDING CHARGE(S)

- I am not subject to any pending charges for a criminal offence in Canada or elsewhere.
 I am subject to one or more pending charges, in Canada or elsewhere, for one or more criminal offences.

COURT ORDER(S)

- I am not subject to any court order made against me in Canada or elsewhere.
 I am subject to one or more court orders made against me in Canada or elsewhere.

If any of your responses to the statements given in the self-declaration are affirmative, please provide details in the space provided below.

OFFENCE / CHARGE / ORDER	DATE	PLACE OF THE EVENT

I authorize Operation Red Nose (ORN) and any police service with jurisdiction over any or all parts of the province in which I reside to conduct a criminal record check to ensure that I meet the selection criteria set out by ORN that appear on the back of this form. However, only judicial antecedents that ORN deems to be incompatible with the volunteer's assignment will be taken into account. If my assignment requires the driving of a road vehicle, I authorize ORN and any police force to check the validity of my driver's licence. I also give my consent to the police force to forward the results of the background checks to ORN. A false declaration will result in the refusal of the application. Furthermore, between the time I submit this form and the time I participate as a volunteer, I will inform ORN of any new charge(s) against me relating to an offence and any conviction(s) in connection with such an offence. In accordance with the relevant legislation, ORN and its representative agree to protect the confidentiality of all information and data about the organization's clients and volunteers. Any declaration form that has not been signed or that contains unanswered questions will be considered incomplete and returned to sender. **I also agree to comply with the volunteer commitment set out on the back of this form, which I have read and understood. I certify that the information provided in this declaration is accurate and complete.**

DATE _____ **Signature (mandatory)**

* This volunteer application form is valid for the 2019 campaign only. It is subject to approval and can be revoked at any time.

- By checking this box, I consent to the use of my name, image and likeness in the form of photographs for promotional purposes by Operation Red Nose, its partners, affiliates, agents, employees, representatives, licensees and assigns, without notification or compensation.
 I do not wish to be contacted by Operation Red Nose for the 2020 campaign.
 I don't want to receive any communication from Operation Red Nose for the current campaign.
- Have you participated in Operation Red Nose in the past? Yes No

RESERVED FOR POLICE CHECK		ORN COMMITTEE		Please return this form as soon as possible to :
Checked by (name and registration no.)	Meets the criteria yes <input type="checkbox"/> no <input type="checkbox"/> Cannot be a driver <input type="checkbox"/> Cannot be an escort driver <input type="checkbox"/> Cannot be a navigator <input type="checkbox"/>	Approved by (name)	The volunteer has provided a criminal record check <input type="checkbox"/>	c/o Emmanuelle Parent 725, rue du Collège Bathurst, NB, E2A 3Z2 chaleur@operationrednose.com
Comments	Date	Reason		
		Date	Final result Accepted <input type="checkbox"/> Refused <input type="checkbox"/>	

ADDITIONAL INFORMATION

Selection Criteria

Incompatible offences if committed within the last five years	Sex : prostitution (solicitation) Violence : assault, trespassing at night, uttering threats, intimidation, harassment, indecent telephone calls, mischief, arson causing damage to property, firearms (possession, omission)	Theft, fraud : impersonation Drugs : possession Other : breach of condition or probation, obstructing a peace officer, other criminal charges
Incompatible offences at all times	Sex : sexual assault or assault with a weapon, indecent acts, procuring, child pornography, corrupting children, bawdy house, rape Violence : kidnapping, attempted murder, homicide, aggravated assault, confinement, extortion, arson with disregard for human life, firearms (unauthorized use, trafficking) with disregard for human life, firearms (unauthorized use, trafficking)	Theft, fraud : breaking and entering, robbery, corruption Driving : offence causing death or bodily harm Drugs : trafficking, importing, cultivating Other : arrest warrant
Offences resulting in limited acceptance	Theft, fraud : theft, fraud (accepted as an escort driver during sanction)	Driving : flight, dangerous operation of a motor vehicle, refusal to comply with demand, operation while impaired (accepted as a navigator during prohibition), unpaid tickets (tickets must be paid before volunteering)

VOLUNTEER COMMITMENT

- I agree to :
- take all necessary precautions to ensure the safety of my team and of Operation Red Nose clients by complying with, among others, the traffic laws in my province (speed limits, use of seatbelts, signage, parking, etc.). Operation Red Nose is not responsible for any ticket received during the course of my volunteer duties.
 - comply with the Operation Red Nose code of ethics.
- **Sobriety** : I must not consume any alcohol or cannabis on the day I work with Operation Red Nose.
 - **Confidentiality** : All information about Operation Red Nose clients and volunteers that is disclosed to me will remain confidential and will not be used for any purpose other than to fulfill the mandate conferred upon me. I will also not discuss any details with other volunteers that could be used to identify a client or volunteer.
 - **Courtesy** : I will show patience and courtesy toward clients at all times.
 - **Free service** : Operation Red Nose is a free service. I will never solicit donations, but if clients wish to make a donation, I will thank them.
 - **Fatigue** : Operation Red Nose volunteers must often deal with fatigue, and its effects at night must not be underestimated. Therefore, I will not overestimate my capabilities and, if necessary, I will take a nap before reporting for duty as an Operation Red Nose volunteer.
 - **Mutual respect** : All Operation Red Nose volunteers, whether they work in the headquarters or on the road, deserve my full respect and consideration.
- return to Operation Red Nose all amounts given to me (donations, tips, gifts, etc.)

If I do not honour my commitment, Operation Red Nose reserves the right to terminate my participation as a volunteer for the current and future campaigns. The decision of Operation Red Nose is final.

DESCRIPTION OF DUTIES

For office duties, please contact your local Operation Red Nose organization.

Escort driver	Person who escorts the driver and the navigator in his or her own vehicle.	Driver	Person who drives the client's vehicle.	Navigator	Person who rides with the driver in the client's vehicle.
Must be 19 years of age or older Must have a valid Class 5 driver's licence and a vehicle	<ul style="list-style-type: none"> • Please carefully complete the <i>Driver's Licence</i> and <i>Insurance Company</i> sections on the reverse. • Operation Red Nose only provides insurance coverage to escort drivers whose vehicles are insured against damage. • You must carry your proof of insurance and your driver's licence with you on the night of your shift with Operation Red Nose. 	Must be 21 years of age or older Must have a valid Class 5 driver's licence	<ul style="list-style-type: none"> • Please indicate your driver's licence file number on the reverse. • You must carry your driver's licence with you on the night of your shift with Operation Red Nose. 	Must be 19 years of age or older Driver's licence not mandatory, but indicating the number on the reverse will speed up the processing of your application.	

LOCAL INFORMATION

November/December						
S	M	T	W	T	F	S
					29	30
					6	7
					13	14
					20	21
					27	28
		31				

Please circle the dates you plan to volunteer on.

DON'T FORGET!

On the night of your shift with Operation Red Nose, don't forget to bring the following items with you :

- Two pieces of photo identification, including a government issued photo ID, with name, date of birth, and signature (care card, passport, driver's licence, etc.)
- your valid Class 5 driver's licence (for escort drivers and drivers);
- your proof of insurance (for escort drivers).



Summary of the different volunteer positions.

Opération Red Nose Chaleur thanks you for your interest in volunteering in its campaign!

IMPORTANT: Please submit your registration form four (4) days prior to your volunteering date.

Volunteer preference. Select any you may be interested in. You must also complete the attached application form.

Position (shift)	Job description	Requirements
<input type="checkbox"/> Escort Driver (8:30 pm to 3:30 am)	Person who transports the Designated Driver and Navigator in his or her own vehicle.	Must be 19 years of age or older; must provide vehicle, valid driver's licence, registration and proof of insurance. Good collaborator.
<input type="checkbox"/> Designated Driver (8:30 pm to 3:30 am)	Person who drives the client in the client's vehicle.	Must be 21 years of age or older; must provide valid driver's licence. Good collaborator.
<input type="checkbox"/> Navigator (8:30 pm to 3:30 am)	Person who accompanies the designated Driver and the client in the client's vehicle. Magaes client and trip information.	Must be 19 years of age or older; Good collaborator.
<input type="checkbox"/> Phone Operator (8:30 pm to 2:30 or 3:00 am)	Person who answers incoming calls to headquarters and records information provided by the client.	Must be 16 years of age or older; pleasant phone personality, clear writing and work well under pressure. Bilingualism an asset.
<input type="checkbox"/> Dispatcher (8:30 pm to 3:30 am)	Person who dispatches driver teams to client locations, maintains contact with teams and oversees dispatch board.	Must be 16 years of age or older; good geographical knowledge of area, can work quickly and manage pressure situations, can communicate directives clearly and has good analytical mind.
<input type="checkbox"/> Assistant dispatcher (8:30 pm to 3:30 am)	Person who manages and preserves all incoming forms from phone operators. Assists Dispatcher.	Must be 16 years of age or older; good geographical knowledge of area, organized, able to multitask and works well under pressure.
<input type="checkbox"/> Runner (7:00 pm to midnight)	Person who prepares headquarters, assists in greeting volunteers, distributes kits and vests,.	Must be 16 years of age or older; must be friendly, organized and quick on his/her feet.

I would like to be on a road team with the two following individuals:

_____ and _____.

Availability: Please check off all the dates you wish to volunteer.

Friday November 29 <input type="checkbox"/>	Friday December 6 <input type="checkbox"/>	Friday December 13 <input type="checkbox"/>	Friday December 20 <input type="checkbox"/>	Friday December 27 <input type="checkbox"/>
Saturday November 30 <input type="checkbox"/>	Saturday December 7 <input type="checkbox"/>	Saturday December 14 <input type="checkbox"/>	Saturday December 21 <input type="checkbox"/>	Saturday Decembre 28 <input type="checkbox"/>
Mardi 31 décembre <input type="checkbox"/>				

For information: www.operationrednose.com ; www.facebook.com/ONRChaleur ; (506) 543-0851